



Family Programs Engagement Volunteer

Position Title: Family Programs Engagement Volunteer

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Prepared by: Early Childhood Coordinator

VOLUNTEER POSITION SUMMARY

The California Academy of Sciences Family Programs Engagement Volunteer will assist in the presentation of informal science education activities for children and their families. Under the direction of Public Programs staff the volunteer will assist in the set-up, preparation, delivery, and breakdown of programs on the museum floor. This position is an opportunity to gain a wide variety of knowledge in informal science education and engaging all age audiences.

TIME ALLOCATION

- 3 hours per day (9:30am - 12:30pm)
- A minimum of 2 shifts per month, with a set schedule

VOLUNTEER PROJECT DURATION

- Minimum 6 months

VOLUNTEER PROJECTS: Family Programs

- Facilitate and engage families during the Family Nature craft program on Saturdays and Sundays by providing craft materials, giving instructions, and answering questions. The shift includes set-up and delivery, and clean-up of the craft project.
- Assist an instructor during the Junior Academy program offered Monday through Friday. This workshop style program for Toddlers/Preschoolers and their caregivers includes 45 minutes of age -appropriate, guided activities. This shift included set-up, delivery, and clean-up of the program. Volunteers will have the opportunity to lead portions of the program at their own comfort level.

QUALIFICATIONS

To qualify for the volunteer opportunity, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Academic or professional background in science or child and adolescent development
- Requires minimum of 1 year of completed undergraduate study at accredited college or university
- Must have a desire to work with children and their caregivers.
- Must be self-motivated with ability to work autonomously and as member of a team.
- Excellent oral and written communication, interpersonal, and organizational skills
- Must be over the age of 18

Language Skills: Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure annuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups or individuals.



Physical Demands and Work Environment: The physical demands and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to stand, sit, walk, and reach with hands and arms, and talk or hear. Must be able to perform repetitive motions 50% of the time. Must be able to lift 25 lbs.

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The California Academy of Sciences is a non-smoking facility. Smoking is also prohibited in Golden Gate Park.