



POSITION DESCRIPTION

Position Title: Volunteer Diver
Department: Dive Operations
Prepared Date: 11-28-18
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VOLUNTEER POSITION SUMMARY:

Under the direction of Dive Operations staff, the Volunteer Diver is responsible for assisting with routine aquarium diving operations to include delivering public programs, diving and tending maintenance dives and feeding live vertebrates and/or invertebrates. Volunteers will receive surface supplied and full face mask training and will have the opportunity to become Fill Station Operators. Volunteers will also gain knowledge in coral reef ecology and conservation efforts.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Conduct and support delivery of dive programs to the general public
- Clean acrylic, intake filters, and scrub rocks as required in aquarium exhibits
- Maintain a high level of cleanliness and care of locker rooms and dive equipment
- Follow equipment disinfection procedures
- Provide topside support for surface supplied air and SCUBA dive operations
- Feed live vertebrates and invertebrates according to husbandry protocols
- Assist husbandry staff in tending peripheral exhibit dives
- Maintain situational awareness on dive decks and in exhibits
- Adhere to the policies, procedures, and regulations promulgated in the Academy Dive Safety Manual
- Attend all annual recurrent training programs
- Arrive on time for all scheduled dive shifts
- Adhere to the volunteer dive program substitution policy
- Notify Dive Operations staff of changes in physical or mental condition affecting fitness to dive
- Promote the Academy's mission and represent the Dive Program in a professional manner

QUALIFICATIONS:

To perform this position successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE:

A qualified candidate will possess a combination of the following education and/or equivalent experience:

- Rescue level dive certification from a recognized certification agency such as NAUI, PADI or SSI
- Must have a minimum of 50 logged dives with at least six dives completed within the last 12 months; cold water diving experience preferred
- Be 18 years of age or older
- Be able to commit to two dive shifts a month on a standing schedule for at least one year
- Possess current healthcare provider-level CPR/AED, First Aid, and Oxygen provider certifications
- Possess and maintain current DAN insurance
- Live within a 75-mile radius of the Academy

KNOWLEDGE, SKILLS, AND ABILITIES:

- Be able to pass a confined water swim and scuba skills evaluation
- Be able to pass and maintain currency on dive medical examination
- Ability to present programs and effectively convey information to visitors, the general public and the media in a professional manner
- Ability to work as part of a team and effectively collaborate with paid staff and other volunteers
- Comfortably dive in water temperatures ranging from 48°F - 82°F
- Be able to rescue a diver in an emergency situation
- Ability to effectively and properly communicate with volunteers and Dive Operations staff using Google Group email platform
- Must have excellent verbal and written communication skills

LANGUAGE SKILLS:

Ability to read and interpret documents to include safety regulations, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to deliver dive briefings and speak effectively to groups of people.

PHYSICAL DEMANDS & WORK ENVIRONMENT:

The physical demands and work environment described here are representative of those that must be met by a volunteer to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this position, the volunteer is frequently required to stand, sit, walk, and reach with hands and arms, and talk or hear. Must be able to lift 75 lbs. Must be able to perform repetitive motions 50 percent of the time. Must be able to pass a diving medical evaluation and swim test in accordance with AAUS standards as outlined in the Academy's Diving manual.

The California Academy of Sciences is an Equal Opportunity Employer and welcomes applications from individuals who will contribute to its diversity.

The California Academy of Sciences is a non-smoking facility. There is also no smoking allowed in Golden Gate Park.